

# Dexter James P. Alonzo

IT Support

📞 09926352802

✉️ dexter.alonzo.pro@gmail.com

📍 Tagum City, Davao Del Norte

## Summary

Dedicated IT Support Specialist with hands-on experience in troubleshooting hardware and software issues, system maintenance, and end-user support. Proficient in installing, configuring, and maintaining computer systems while ensuring minimal downtime. Known for strong communication skills, patience, and the ability to resolve technical problems efficiently.

## Work Experience

### Student Assistant

Tagum City College of Science and Technology Foundation, Inc.

July 2023 to June 2024

- Assisted faculty and staff with administrative and clerical tasks including filing, data entry, and document preparation. Provided support in organizing academic records, scheduling, and coordinating student-related activities.
- Helped maintain an efficient office environment by responding to inquiries, managing communications, and offering assistance to students and visitors. Developed time management, multitasking, and communication skills while contributing to the daily operations of the college.

## Education

### Tagum City College of Science and Technology Foundation, Inc.

Bachelor of Science in Computer Science

2023 - present

### Tagum City College of Science and Technology Foundation, Inc.

Technical-Vocational-Livelihood (TVL) Track – Information and Communications Technology (ICT), Computer System Servicing (CSS)

2021 - 2023

### F. Dela Cruz-P. Sagun Elementary School – Alternative Learning System (ALS) – Department of Education

Secondary Education (Junior High School Equivalent)

2019 - 2021

### Tagum City National Comprehensive High School

Junior High School Education

2016 - 2019

### Pagsabangan Elementary School

Elementary Education

2010 - 2016

## Skills

- Technical Troubleshooting
- Hardware & Software Installation
- Network Support
- Customer Service & Communication
- System Maintenance & Security

## References

### Rayan C. Carbonilla

Davao Honda Cyclehaus, Inc.  
/ Spare Parts Custodian

Phone: 09510858567

Email: ryancarbs013@gmail.com

### Jessa E. Fernandez

CMDI Tagum Campus /  
College Instructor

Phone: 09916498074

Email: fernandezjessa581@gmail.com

## Language

- English
- Tagalog
- Bisaya